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COMMISSION ON THE STATUS OF WOMEN
Thirty-sixth session
Vienna, 11-20 March 1992

INFORMATION FOR PARTICIPANTS

Place of the session

1. The thirty-sixth session of the Commission on the Status of Women will be held at the Vienna International Centre (VIC: "United Nations City"), Wagramerstrasse 5, Vienna A-1400.

Opening date of the thirty-sixth session of the Commission on the Status of Women

2. The thirty-sixth session will formally open on Wednesday, 11 March 1992 at 10.30 a.m. in the Board Room, fourth floor, Building C (Conference Building).

List of participants

3. A provisional list of participants will be issued early in the session. Only names communicated to the Secretariat by 12 March 1992 at the very latest can be included in the provisional list of participants. Delegations are therefore requested to communicate by letter the names of their representatives to the Secretariat (Room C0429, Vienna International Centre) before those dates, if possible.

Registration of delegates

4. Security regulations at the VIC dictate that all delegates be registered in order to enter the Conference Room. Security officers on duty in Building C will direct participants to the registration desk in the Main Lobby which will be open on Tuesday, 10 March 1992 from 10 a.m. to 5 p.m. and on Wednesday, 11 March 1992 from 8.30 a.m.

Identification

5. Upon registration, members of delegations and observers will be given identification badges bearing their name and country or organization. For security reasons, the display of such badges is necessary for admittance to the VIC.

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Documents

6. During the session, documents may be collected from the documents distribution counter, fourth floor of Building C, where each delegation will be provided with a distribution box for documents and the Journal. This will contain the daily agenda and general information. In this box participants will also find a form on which they should state the number of copies of documents they will need during the session, indicating the working language(s) required.

Commission Secretariat

7. The permanent office of the Director-General of the United Nations Office at Vienna is located in Room E1436, extension 5001/2/3, but during the sessions her temporary office will be located in Room C0431, extension 4230/4231. The permanent office of the Director of the Division for the Advancement of Women is located in Room E1273, extension 5284/5041, but during the sessions her temporary office will be located in Room C0434, extension 4680/4681. The office of the Secretary of the Commission is in Room C0429, extension 4230/4231, near the Conference Room where the plenary sessions of the Commission will be held (Building C, fourth floor).

Reservations of hotel rooms

8. The Secretariat regrets that it is not in a position to assist delegations in making hotel reservations. It is suggested that delegations take the necessary action through their diplomatic missions.

Travel desk

9. Wagon-Lits, the official travel service of the United Nations, as well as COSMOS, are at the disposal of participants requiring assistance with such matters as travel, sightseeing, car rental and excursions. Both travel offices are located in the corridor connecting Building F with the Main Lobby in Building C.

Currency

10. Bank notes, travellers' cheques and letters of credit may be brought into Austria without restriction, but some currencies may not be easily negotiable. Departing visitors may take with them the foreign currency and securities they brought into the country and up to 50,000 schillings in Austrian currency.

Commissary privileges

11. Commissary passes will be issued upon completion of registration formalities to the following participants:

(i) The Head of a Government delegation;

(ii) Staff members of specialized agencies in the Professional category;

(iii) All United Nations staff members assigned to the Commission session from duty stations other than Vienna.

Banks

12. The Creditanstalt-Bankverein has a branch on the first floor of Building C and the Austria-Bank AG on the entrance level of Building D.

Postal services

13. A post office on the first floor of Building C provides all regular postal services, including cable services.

Access to VIC

14. Participants coming by taxi are advised to leave the vehicle at Wagramerstrasse, enter at Check point 1, walk over the plaza and come in via entrance "C". This is easier than having to find one's way from any of the other check points. Participants coming by the "U-bahn" on line 1 should get off at the "Kaisermuehlen-VIC" station and proceed to the plaza and entrance "C". Participants coming by foot can reach the plaza and entrance lobby of Building C by the ramp which leaves the Wagramerstrasse some distance south of the buildings.

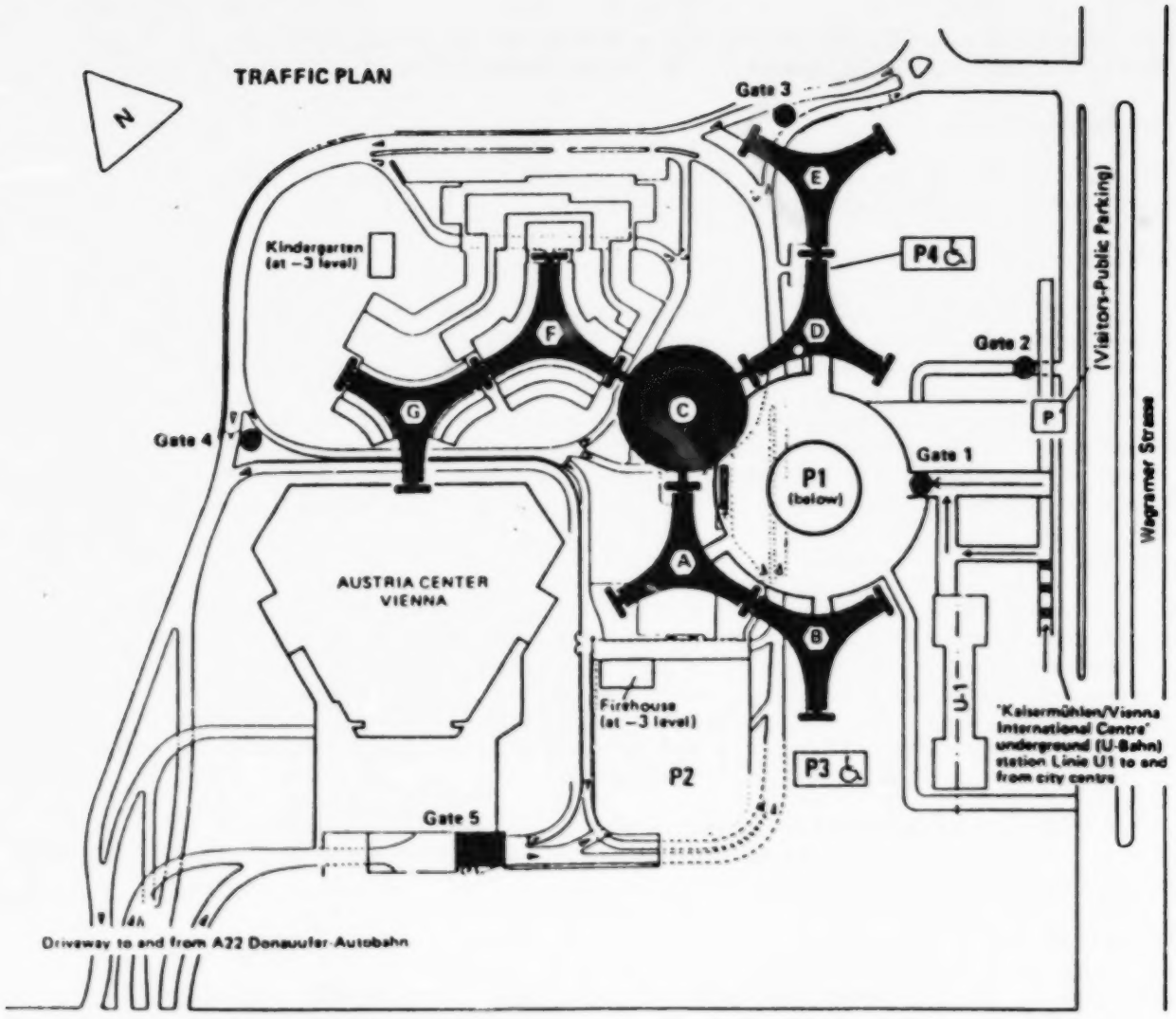
Parking

15. Parking facilities for delegations will be in garage P1, level -1. Upon registration, delegates will receive a parking sticker, valid for the duration of the sessions, which will allow access to the parking facilities by way of Wagramerstrasse (Check point 2). Only cars displaying such a sticker will be permitted to park in garage P1, level -1. Delegates are asked to ensure that their chauffeurs obey the traffic and parking signs, as well as the directions of the security officers in the VIC complex.

16. It should be noted that Check point 2 is in operation from 7 a.m. to 7 p.m. After 7 p.m. arrival and departure by car from the VIC is via Check point 3 only.

Cloakroom

17. Delegates are kindly requested to leave their coats in the cloakroom off the Main Lobby of the "C" Building as no coat racks are available near the Conference Room.



The five entry and exit points for the VIC are as follows:

WAGRAMER STRASSE		
Gate 1 (plaza)	6.30 a.m.–8 p.m. (summer), 7 days 6.30 a.m.–9 p.m. (winter), 7 days	Pedestrians
Gate 2	7 a.m.–7 p.m., Monday–Friday	Vehicles authorized to park on P1–1*
Gate 3	24 hours (but closed from Saturday, 7 p.m. through Sunday, 7 a.m.)	Vehicles, in and out
A22 DONAUUFER-AUTOBAHN		
Gate 4	12 a.m.–7 p.m., Monday–Friday	Vehicles, out only
Gate 5	7 a.m.–4 p.m., Monday–Friday	Vehicles, in only

*Vehicles with special parking permits, vehicles of accredited permanent missions and taxis carrying holders of a VIC grounds pass or expected visitors.